

**St. John Neumann
Parish Council Meeting
February 20, 2018 – 6:30pm**

Fr. Paul Noble	p	Jay Hedrick/ Brian Bauman	e	Diana Stankiewicz	p
Anita Cochran	p	John Kutys		Jim Sullivan	p
Bob Hetterscheidt	p	Jackie Sutton		Pat Grenell	e
Bob Scott	p	Paul Stokell	e	Leslie Heilman	p
Kandi Smith	p	Arlene McPherson	e	Jim Shiley	p
Joel Sanchez	e				

Parish Council Attendance: P = present; e=excused

Anita opened the meeting with the meeting prayer that Jackie brought.

A motion to approve the January minutes was made by John K and seconded by Bob S. Motion passed.

Old Business

New Business

1. Needs assessment update- Jackie Jackie stated it would be live on march 1 for 15 days. John offered to take survey and give feedback
2. Adding on to rectory – Fr. Noble: Needs more bedrooms and bathrooms. all voted in favor unanimously of starting the process.

Committee Reports:

Father Paul Noble

Business Manager

Bob talked about going to zoning because developers are interested in property across Carters Corner.

Finance

No meeting in January

Development Report

1. Offertory – Thank you to all who give to support the operations and mission of our parish! Contribution statements were mailed. We continue to receive pledges from new families
2. Bishop’s Annual Appeal – We have exceeded our goal by about \$13,752.72 if all pledges are paid. Our chairs are Grady and Teresa Campbell and I will attend kick-off dinners with Bishop to learn the theme this month.
3. St. John Neumann Capital Endowment Fund - \$311,219.86
This fund shall provide for future capital needs of St. John Neumann Parish
St. John Neumann Ministries & Programs Endowment Fund - \$291,003.88
This fund shall provide for any and all future ministry and/or programmatic needs. St. John Neumann Parish Outreach Endowment Fund - \$329,716.07
This fund shall provide for the future outreach activities of St. John Neumann Parish. Total endowment value = \$931,940 Thank you!
Thank you to families who continually contribute to our endowments – and to families who have bequests benefitting St. John Neumann.
The Endowment drive in January was fruitful, as many contributed on-time, monthly or quarterly gifts. We still have a few parishioners paying on their building fund pledge going into our endowments.
4. Memorial Opportunities –Outdoor stations and statues in the church available.
5. Thank you to all the groups who participated in the Discipleship (Volunteer) Fair February 3rd and 4th after all the Masses...and thanks to all those who showed interest in serving others. Visit www.saintjohnsunbury-volunteer.
6. Completed Status Animarum for the diocese reporting to Rome.
7. Assisting with the Strengths Workshop to be held February 10. Thank you to Tracy Benner for sharing her knowledge and enthusiasm on how knowing your strengths and those you serve with will make you more effective. She even identified saints who exhibited each strength.
8. We will be conducting a needs assessment survey beginning March 1st. It will be available until March 15.
9. Assisted with reports and registration for several groups.
10. New Member Welcome – We continue to receive several new families a week. Our next Welcome Weekend is April 14th/15th. Shelby Fleck will be hosting a new member dinner for empty nesters on March 24.
11. Census
We have had 109 families join FYTD beginning 7/1/2017.
We had 159 families join the parish from 07/01/2016-06/30/2017
We have 1,697 registered families as of 01/10/2018. Up from 1,624 registered families as of 01/12/2017.

Communication and Administration

Communication Projects:

1. Created content for the website, maintained and updated content within site on a daily basis;
2. Designed promotional materials for various programs and events, including posters and other items for the Festival, Lisa Brenninkmeyer’s lectures, St. Patrick’s Dance, Vacation Bible School, Fish Fry and more;

3. Worked with Paul Stokell to create insert for New Testament books to be distributed on Ash Wednesday;
4. Worked with Jackie Sutton to create a postcard mailing with details regarding events and Mass times for Holy Week and Easter, along with a request to complete our online needs survey;
5. Created and posted promotional materials and Facebook ads for all upcoming events;
6. Prepared materials for the high school retreat, including a reflection worksheet, *Lectio Divina* bookmark, and Holy Spirit prayer card;
7. Drafted pew card for the Easter Vigil;
8. Attended the Parish Best Practices Meeting in January;
9. Supported the work of all ministry leaders in promoting activities and events;
10. Participated as secretary of the Discipleship Development team.

Ongoing Administrative Tasks:

1. Organized content for weekly bulletin
2. Prepared Weekly e-mail blast outlining upcoming events/activities
3. Worked with volunteers and parishioners to coordinate pitches, Mass announcement screens, and videos during Mass
4. Coordinated tables in the cloister walkway
5. Prepared screen announcements each week
6. Drafted Fr. Noble's pitches and lector forms for Libby to finalize
7. Updated SJN home page, created website pages as requested

Anita asked if we need a report from communications and some thought we did. Discussion was tabled.

Ministry to the Sick

1. The second session in the series, Good News! We're All Going to Die, will be held on February 19th (prior to the parish council meeting and staff meeting). Presenters are Dr. Marian Schuda, geriatric physician and Fr. Mark Hammond, bioethicist. A strong turnout is anticipated based on interest and questions.
2. Jennifer Whitsett has made progress toward another Unbound Conference, tentatively scheduled for April 21st. We are currently pursuing approval from the diocese for this conference. The presenter is expected to be Matt Lozano, son of Neal Lozano who initiated the Unbound Ministry.

Liturgy

Christmas Mass Counts:		2017	2016
Christmas Eve	4:00	1,900	1,826
	6:30	800	1,000
	10:00	545	587
Christmas Day	10:00 am	493	506

1. Christmas Masses - Andy felt everything ran smoothly. We discussed trying to lessen the amount of people at the 4:00 Mass. We could encourage people to go to another Mass. We could have a Mass off-site, like a school gymnasium. Fr. Noble pointed out that the majority of the people want to go to Mass at Christmas in a church, not just a building and we could lose a lot of people. We would also need another priest to offer

the Mass. It was mentioned that before we reach capacity we will need to discuss further, in the meantime, Bob and Carl are in discussion.

2. All 400 chairs were set up in the FFC. Signs were placed on the pews in the walk way to not drag them into the FFC. The signs were ignored. Next year we will just move the pews from the walk way, into the hall when setting up.
3. Paul reflecting on the Penance service for Advent and the concerns for traffic flow, especially on the upper level. It was very dark in the FFC and it made it difficult for people to see which priest were open. Fr. Noble suggested maybe give someone a token with a priest's name on it before they go in and then when they come out they can hand it off to the next person. We will need more people for traffic control for our Lenten Penance service.
4. PSR has 9-10 confessors downstairs and the teachers will direct the flow.

New Business:

1. St. Blaise -Blessing of the Throats (Feb 3rd and 4th) - The MC Coordinators will get 4 people, preferably someone who is a Minister of Communion to assist Fr. Noble and Deacon Carl with the blessing. Fr. Noble changed one word in the prayer that is being said: May God deliver you from every "ailment" of the throat-instead of "disease of the throat". On the altar will be six sets of candles and a 3x5 card with the prayer on it. After Mass the servers will leave the altar and those doing the blessing will come to the altar, bless each other and then take their place in the front of the steps of the altar. I will e-mail the coordinators and remind them to get volunteers.
2. Ash Wednesday - Bob states that Terri has purchased the ashes, candles and the palms. We will start the Latin chant. The choir will sing the Kyrie.
3. Prayer of St. Michael - Fr. Noble would like to introduce this prayer to say together with the congregation at Mass. When the lector is finished with the announcements, instead of the moment of silence, we will say the prayer. Andy will work with Ryan to get the prayer projected on the screen. Father Noble will have additional holy cards made, like the ones used at the women's retreat. Father will talk to Jen Renaird about adding this to his announcements at Mass this week.
4. Anointing of the Sick will be Feb 17th and 18th.
5. The thurifer is a server who carries the metal censer with incense. We discussed the dangers associated with swinging the thurifer 360 degrees. It was decided that we will only use a gentle swing when using the thurifer. Fr. Noble mentioned that that is a Greek tradition, not a Roman one. Steve will make all MC servers aware of the change.
6. RCIA - Order of Worship- The Christian initiation process is intended to be fundamentally liturgical. Paul will review the ceremonial for the Easter Vigil. He will make adjustments to the text to coincide with the text used in the minor rite. He will review with Fr. Noble and send me any changes that need to be made to the ceremonial. He will make sure the musicians are given a heads up concerning any changes.
7. Paul explained that the Rite of Sending also allows the community to see the RCIA participants and to ask everyone to keep them in our prayers. He also mentioned that eight people are preparing to be baptized.
8. Fr. Noble after briefly reviewing the ceremonial for the Easter Vigil has made one change. On page 26 under the Celebration of Reception, after he addresses the Candidates the response of the Candidates will be "I do".
9. Carl reminded us that during Lent on Monday night at 6:30pm in the Adoration Chapel there will be Evening prayers and Vespers. It lasts about 15 minutes. All are invited.
10. Carl shared with Fr. Noble how we have been doing the Stations of the Cross during Lent. Stations are said after the Fish Fry. Various groups such as TMIY, Alpha, Walking with Purpose and youth groups will lead the Stations. Father will also lead one.

11. Holy Thursday - Carl will repose the Blessed Sacrament at midnight.
12. Good Friday - Stations of the Cross will be at 3:00, followed by the Divine Mercy Chaplet around 4:00. The Passion service will start at 7:00 pm followed by Tenebrae at 8:30pm.
13. Paul received an e-mail from Christina Weber about Lisa Brenninkmeyer, author and founder of Walking with Purpose. On March 14th there will be approximately 500 women to hear her speak on March 14th at a 10:00 am and 7:00 pm session. This may conflict with the 11:00 Mass. Bob suggested it be held in the church to be able to accommodate that many people.
14. Justin gave Andy notice that he will be moving back to Florida. Anyone that is using him now to provide music for them will need to find someone else to cover their group. This will affect Adoremus on Friday nights. It may need to go back to once a month instead of weekly. If you know of anyone that may be interested please forward to Andy.
15. Committee members were reminded to review the ceremonials and be ready to discuss possible changes when we meet in February.

Carl asked Debbie if she would send an e-mail to Eucharistic Ministers the protocol for handling spills of the Precious Blood.

Discipleship Development Committee

Religious Education

1. Classes for PSR Grades 2-5 meet on Tuesdays from 6:45-8:00 pm. Assembly themes for January were Discipleship, Healing and the Rosary. Tuesday night's enrollment number is 322 students.
2. Preschool, Kindergarten and First Grade Classes meet during the 9am Mass on Sundays. Sunday morning enrollment is 142 students
3. Total student enrollment for this school year from Preschool to Grade 5 is 464 students.
4. The theme for VBS next summer will be **Shipwrecked- Rescued by Jesus**. Karen Vazquez and Wendy Miller will have planning underway by December. This past year VBS had more than 200 participants and 100 volunteers as children looked at God's purpose for their lives.
5. First Communion will be Sat May 19th, 2018 at 10 am. Practice will be on Monday May 14, 2018 at 6pm. First Penance Workshop was on Sun Jan 21 from 1-3 pm in Church with First Penance being Tues. Jan.23 at 7 pm with 10 confessors. Father Noble made parents and students feel very much at ease with the sacrament and Paul Noble planned a beautiful communal Penance Service.
6. JJJ (Junior Jesus Journey)- Assemblies are under the direction of Wendy Miller, Erin Shultz, Jon Sorensen and friends this year on Tuesday nights They are excellent at creatively blending the Gospel with a wide range of creative methods and songs.

Young Ministry and Young Adult Ministry

High School Youth Ministry – Kate Kriegel

1. Relational Ministry with my CORE Team – still working on my personal goal is to meet one-on-one with each CORE member. I have met with 17 of the 30 CORE Team Members. I am also visiting each small group to grow in relationship with the members and to assess the health of each group. I have been to all of the groups except for 1 of the girl groups so far.

2. CORE Meets throughout the year (almost monthly) to pray together and plan together and to discuss best practices for small groups. We will be meeting on March 4th, and April 8th. We meet in the Lower Level Rooms 4&5 alongside Chosen Leaders.
3. yDisciple and Chosen are going really well on Sunday nights. We have 15 yDisciple small groups that have 5-18 teens in each of them. Each small group is studying the topic they choose within the yDisciple curriculum on the Formed website. It is hard to believe that we only have 6 more yDisciple small group Sundays left in the school year. We are thankful for our kitchen crew, especially Neal and Michelle Niklaus.
4. Retreat planning has been well underway. The High School Annual Retreat is Friday February 23rd – Sunday February 25th at Damascus. We are hosting St. Francis de Sales youth ministry and 10 confirmation students from St. Michael's Parish on this retreat. Currently tying up the loose-ends. We have around 80 of our own students registered thus far. In the minor tweaking stage of the schedule and currently checking in with the CORE Team to hear their talks/witnesses and preview their skits. Thank you to Jen Reinard for all of the work creating stuff for our teens. Thank you to Jennifer Glassmire for help processing the retreat registrations.
5. Girls' Night on the Monday January 22nd was great! We did SoulCore with the girls. There was a group of about 9 of us. It was refreshing!
6. Wednesday Bible Study is back! We meet at PJs Pizza on the 2nd and 4th Wednesdays of the month from 7-8:30pm. We started back up in January and will go through April 11th. We are working our way through the Gospel of John. It is prayerful and educational.
7. The annual CORE Team/Chosen Leader Appreciation Dinner was hosted at Glenross Golf Club on Saturday February 3rd from 6-9pm. It was great! Those that were able to attend loved being appreciated. Thank you to Fr. Noble for joining us!
8. In the process of booking Emily Wilson for Winter Kick-Off in January 2019.
9. In the process of booking Joe Melendrez for our Confirmation Retreat and Fall Kick-off in mid-September 2018.
10. Starting to finalize all of the summer 2018 plans.

Both Youth & Young Adult Minister Tasks

1. Attends Discipleship Development Team Meetings.
2. Organizing our Staff Book Becoming a Parish of Intentional Disciples. Ordered copies for those that wanted them. And asked Paul Stokell to lead the discussion on Wednesday February 28th from 4:30-5:30pm.

Young Adult Ministry - Kate Kriegel

1. Discipleship groups are going on. The men attend TMIY on Wednesday evenings and Brooks Arbogast is the contact person. The women have two options: the 3rd Wednesday of the month with Kendra Arbogast as the contact or the 2nd & 4th Tuesday of the month with Michelle Duffey as the contact. Both groups meet from 7-8:30pm.

2. The leadership team meeting in January is currently being held via email. Leadership team is made up of: Michelle Duffey, Brooks and Kendra Arbogast, Abbey and Daniel Vielhaber, Craig Tomastik, and Dan Pizzino.
3. **Theology on Tap Spring 2018:**
 - a. Tuesday March 6th - Abraham and Moses - Aaron Richards
 - b. Tuesday April 3rd - Joshua and David - Fr. Noble
 - c. Tuesday May 1st - Jesus and the Church - Brad Pierron
 - d. Theology on Tap meets at the Firehouse Tavern from 7-9pm for dinner and talk/discussion.
4. Softball information will be coming soon.

Adult Faith Formation

TMIY (That Man Is You)

Marriage and Family Life

Walking with Purpose (WWP)

1. WWP has 450 women registered to hear Lisa Breninkmeyer speak at SJN March 14th – same talk is at 11am and 7pm in the Church with reception to follow in FFC. Women will be coming from all around Ohio as well as a large amount from our Parish.
2. The next Connect Coffee date is 3/8 and 3/9. All women are invited to attend with no cost for a soup & salad dinner Thursday night or breakfast Friday. The DVD topic that week is “Jesus, The Intercessor”. The final Connect Coffee of the year is April 4/19 and 4/20 which will close the program for the calendar year.
3. Christina and Michele are calling up new Leaders to take WWP into the 4th year at SJN. A meeting was held Thursday, Feb 15 to determine interest and to provide information on the roles. A new woman will be named Pastoral Coordinator and one will be named Operations Coordinator in April. Plans will begin in May for the next year of WWP at SJN to begin September 2018.

Good Samaritan Ministries

Jim talked about how they are going to set up committee instead of just a director.

SvDP

1. The Assistance Intake Guidelines draft has been reviewed and approved and Al Brehl will be handling phone duties in February and initiating the changes and structure. The new procedures are intended to be adopted in March.
2. The Discipleship Fair is the weekend of 2/3/18 and 2/4/18. We each agreed to take a mass to sit at the table and represent SVdP at SJN.
3. The GSM made a donation to SVdP for our fundraiser in March.

4. The Patrick's Day fundraiser planning has started and Gloria reviewed her spreadsheet for responsibilities and action. We will be selling tickets on the 2/18/18, 2/25/18, and 3/4/18 weekends in the cloister walkway. Please take a time slot after a mass to help out. We will also be selling separately the front pew and parking space for Easter Mass (2 winners). Advertising will be put in Bulletin and Deacon Carl will do a Pulpit Pitch/Help a Deacon Out.
5. Assistance Intake: Chris reported that AI is taking over phone duties for February. We have been twinning with Delaware on Re-Entry Program. ARCH and Microloan sessions will be coming soon and will need volunteers. Woodbridge in Worthington is a school for troubled youth and That Man Is You is discussing a possible mentorship program to help the boys. People being released from jail don't have enough places to go for shelter and rehabilitation back into society.
6. Jail Ministry: No report.
7. Big Walnut Friends Who Share: Larry passed out a list of volunteers with contact information which will be helpful. They are close to locking up a new location at a local Church/Daycare. The Christmas Parade went well and got good exposure to the community. Over \$1,000 was collected by SJN in donations around Christmas.
8. Family Promise: John said our week is coming up later next week and will need volunteers. Our SJN volunteering has been valued at over \$6,000 for 2017!
9. Nursing Home Ministry: No report.
10. Senior Groceries: John reported that this Saturday will be our date and food has already been purchased for distribution.
11. John talked about food set up for St. Patty's day dance and the license for beer.

Women's Club

Men's Club

1. Treasurer's Report

1.1. Treasurer Jerry Rensi reviewed beginning balance, income and expenses through November 30. The combined checkbook and PAF balance stands at \$14,321.05. We have 4,204.48 in approved expenditures through February 15, 2018. This leaves us with \$12,200.05 of which \$5,142.72 is in a PAF managed by the Columbus Diocese.

2. Old Business

5.1 The Children's Christmas Party cost \$276.00. We had budgeted \$300.00.

5.2 Larry Tornes would like to sell tickets for a Peace Corp Quilt during the Fish Frys. The proceeds will help the BWFWS. He will be selling chances in the Cloister Walkway.

3. New Business

1. Fish Fry...We will need 22 to 24 men to help us on Friday nights, this does not include the Youth Group who help us wash dishes, clean the kitchen, and bus tables.
2. Jerry has pre-purchased supplies for the Fish Fry.
3. The fryers will be cleaned by Carol Schauer each Monday or Tuesday.

The next meeting will be held on Monday, March 12, at 6:00 PM in the FFC.

Knights of Columbus

Parish Festival

1. Mike agreed to manage all food sales inside and outside and add funnel cakes. Deacon suggested purchasing the fryers from Restaurant Equipors for the funnel cakes. Mike suggested adding wheels to the current fryers. Kandi suggested asking the seminarians to help as food volunteers.
2. Goal: to come with a menu for inside and outside and look at the cost, prep work and demand to add more items that have a high profit. Work on the flow of the serving line and have more condiment tables for less wait time in food lines.
3. Mike will work on the menus and pricing and Deacon asked him to think about his volunteer needs and people we could put in key places to help with the food service.
4. Rides - Deacon Carl will speak with Sterling about adding more rides aimed at teens to increase our teen attendance. Kathie suggested a video truck for teens. Kandi suggested Sterling could use the land across the creek bed for more inflatables.
5. Volunteers will receive a festival t-shirt with sponsor names on it in lieu of food tickets. The Tuesday after the festival there will be a volunteer appreciation dinner and use the food left from the festival. Food tickets will be given to sponsors only.
6. Kandi suggested we purchase a commercial refrigerator for the pavilion. Carl will follow up with Paul Holtsberry to see if we need to update any electric out there.
7. Reganomics are scheduled for Saturday and Carl will check on the band Conspiracy for Friday night.
8. Carl shared the sponsorship levels and a flyer that he would like to see go out to all parishioners.
9. Raffle - it was discussed we should have a winner take all raffle rather than have 3 winners.
10. Kathie suggested items in the silent auction priced at \$75 or less should be raffled with tickets \$1 each or 6 for \$5. Last year many of those items sold for far less than the cost.

11. There will be a table at the Discipleship Fair next weekend after all the Masses.
12. Kathie will e-mail committee members to see who will be returning and what role they would like to take on. We will meet again next month with all committee members.

John K motioned to adjourn and seconded by Jim S.

The next meeting is Tuesday, March 20th at 6:30PM.

Respectfully submitted,

Pat Grenell