

Saint John Neumann Catholic Church

9633 E. State Route 37
Sunbury, Ohio 43074-9672



RENTAL AGREEMENT FOR FAITH AND FAMILY CENTER

Thank you for your application to use the Faith and Family Center. The payment of the Security Deposit fee in the amount of \$250.00 confirms reservation of the Faith and Family Center for your event on the date set forth in the application attached hereto, subject to the terms of this Agreement. This deposit fee will be returned within 7 days of the event if it is determined there was no damage to the building and its contents, or that excessive cleaning by our maintenance crew was needed as a result of this event. The \$95.00 Special Events Coverage payment must be paid two (2) months in advance of your event (by ___/___/___). The payment of the balance of the rental fee in the amount of \$_____ is due no later than 14 days prior to your event (Due _____). If not received by this date, the Church, at its sole discretion, may cancel your event.

You have the right to a full refund of the Security Deposit fee set forth if you cancel the above reservation six or more months prior to the date of the event. If cancellation takes place less than six month prior to the date of the event, the fee shall be forfeited. St John Neumann Church is under no obligation to re-book the hall upon cancellation. However, if the hall is later booked for the same date and time, 50% of the security deposit will be refunded.

St. John Neumann Church reserves the right to cancel any reservation, at any time, if it determines that the information contained in the attached Application is inaccurate or if it determines that the proposed event in is any way contrary to the teachings of the Catholic Church. If this should occur, the fee will be refunded in full.

St. John Neumann Church reserves the right not to rent its Faith and Family Center to any person, entity or group and for any activity it finds to be unacceptable. No religious ceremonies or political gatherings may be conducted in the Faith and Family Center or any adjoining facilities in conjunction with a rental. In addition, no political gatherings and only those religious ceremonies approved and scheduled through the parish office may take place in church.

Renter is responsible for any Liability or Property Damage that occurs as a result of their event. St. John Neumann Church and/or the Diocese of Columbus will pursue legal action if warranted. The renter must purchase an additional \$95.00 Special Events Coverage through Catholic Mutual Group. The purchased Special Events Coverage provides the following:

- \$1,000,000 combined Single Limit Bodily Injury Property Damage and Host Liquor Liability Coverage.
- Medical Payments Coverage with a \$5,000 limit per person.
- Eligibility for both individuals and groups/organizations.
- No deductible

PLEASE READ AND SIGN BELOW. ALSO SIGN THE ATTACHED REGULATIONS FOR USE OF THE FACILITY. YOUR RESERVATION IS NOT COMPLETE UNTIL A SIGNED COPY OF THESE REGULATIONS IS RETURNED TO OUR OFFICE, ALONG WITH THE FEE AS PROVIDED IN THE FIRST PARAGRAPH ABOVE, AND SIGNED BY A ST. JOHN NEUMANN REPRESENTATIVE.

Applicant: _____

Date: _____

St. John Neumann Representative: _____