

# Saint John Neumann Catholic Church

9633 E. State Route 37  
Sunbury, Ohio 43074



## FEE SCHEDULE FOR PARISH OFFICE ROOMS 4 & 5 50 people or less

Fees will be paid directly by the parishioner to the Church, pursuant to Rental Agreement between parishioner and Church. Fees shall be as follows:

### Rates for Events

Reservations (4-6 hours)	\$150.00
(\$50.00 Monitor Fee Included)	
Each Additional Hour	\$25.00

### Other Fees

Diocesan Required Special Event Insurance DUE: _____	\$95.00
Security Deposit (returned after event, if no damage)	
<b>DUE NOW TO HOLD DATE</b>	<b>\$100.00</b>

<b>TOTAL COST</b>	<b>\$ _____</b>
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One has to be an active, participating, registered and contributing member of St. John Neumann Church.

Parishioner's personal use of the Parish Office Rooms 4 & 5 shall mean – use by the parishioner or a member of the parishioner's immediate family for a personal event, such as a bridal shower, baby shower, an anniversary or baptism party, etc. but shall not include use by any commercial, profit making, or non-profit making activity or use for any organization of which the parishioner is a member, such as a school, sports or scout event.

OFFICE USE ONLY:	
<b>SECURITY DEPOSIT AT TIME OF SIGNING: <u>\$250.00</u></b>	
Date Paid: _____	Check #: _____
Amount Paid: _____	
<b>DEPOSIT TO BE RETURNED AFTER EVENT (IF NO DAMAGE) AMOUNT &amp; DATE RETURNED \$ _____ / ____ / ____</b>	
Ins. Dec. Page _____	Liab. Insurance Fee of \$95.00
Hall Rental Fee (Balance) of \$ _____	Due: ____/____/____ Received: ____/____/____
Copies Given To Contact Person: ____Y ____N	Due: ____/____/____ Received: ____/____/____
Notations: _____	